

RELEASE OF OCCUPATIONAL PROFILES (OP) FOR CONSTRUCTION SECTOR

Frequently Asked Questions on OP

(1) What is an Occupational Profile?

Ans: Occupational Profile, OP in short is a norm documenting the minimum knowledge, skills and attitudes required for an occupation to be performed to acceptable standards. E.g. the OP for a Plumber will consist of the knowledge, skills and attitudes that a Plumber in Bhutan requires to successfully perform his job.

(2) What are the purposes of an OP?

Ans:

- i. It provides employers, employees and job seekers with a common understanding of what is required for a particular employment in the labour market,
- ii. It serves as basis for curriculum development to be used in training,
- iii. It serves as basis for developing a test items so that people for the particular occupation can be assessed and certified,
- iv. It can be used to compare the occupation with similar ones in other countries.

(3) How many levels of competency are there for each occupation?

Ans: Department of Occupational Standards has developed initial three levels of qualifications for each occupation. They are as follows:

National Certificate Level 3 (NC3): HIGHLY SKILLED

National Certificate Level 2 (NC2): SKILLED

National Certificate Level 1 (NC1): SEMI SKILLED

(4) What are the contents of OP?

Ans: The first page contains the DACUM Panel members and Facilitators who have participated in the OP development workshop.

The second and third page contains the duties and tasks of the occupation.

The last page contains the behavior, knowledge, skills, tools & equipment and the future trend/concern of the occupation.

(5) What are duties & tasks?

Ans: A duty is a cluster of related tasks or it is a title given to a cluster of related tasks. E.g. A,B,C,D, etc. are duties. A task is specific unit of work that the person must perform in his/her occupation. The tasks determine what a person of that occupation actually does. E.g. A1, A2, B4,C5, etc. are the tasks.

(6) For what level is the OP usually developed?

Ans: The OP for all levels as per the market requirement will be developed. The level for which an OP is developed will be indicated in the front page. For e.g. Plumber Level 1 & 2 means that the OP is for Plumber Level 1 & Plumber Level 2.

(7) How do I know the tasks for different levels?

Ans: The OP for Level 1 & 2 contains tasks & duties for level 1 & Level 2. In the top right corner of each task box, you will find (1), (2) or (1,2). The number in the bracket indicates whether the task is performed by level 1 or by level 2 or by both level 1 & level 2.

(8) How many OPs are presently available for the interested stakeholders?

A total of 27 OPs have been developed so far. 4 OPs have been released on 16 Feb. 2006 by the Hon'ble Lyonpo Ugyen Tshering and rest will be released soon. The OPs developed so far are:

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|---------------------------------------|-------------------------|---------------------|-------------------------|
| 1. Office Assistant | 10. Construction | 15. Farm Machinery | 22. Computer Hardware |
| 2. Mason (<i>released</i>) | Carpenter | Mechanic | Technician |
| 3. Plumber (<i>released</i>) | (<i>released</i>) | 16. Lecturer | 23. Boiler Operator |
| 4. Auto Mechanic | 11. Vocational | 17. Traffic Police | 24. Cultural Tour Guide |
| 5. Waiter/Waitress | Training Instructor | 18. General | 25. Trekking Cook |
| 6. Auto Electrician | | Electrician | 26. Tour Operator |
| 7. Welder –Arc | 12. General Mechanic | 19. Furniture Maker | 27. Trekking Guide |
| 8. Excavator Operator | 13. Tsemdrup | 20. Gas welder | |
| 9. Electrician –House | 14. LGSF Worker | 21. General Nurse | |
| Wiring (<i>released</i>) | | Midwife | |

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You can also avail a free copy of the OP from the above address.